KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, September 8, 2026, at 6pm in the Library

Present: John Talcott, Sam Monson, Heather Gransee, Kelly Schmidt, and Director David Greenfield
Absent: Mel Ferris

Amendments to Agenda: none
Visitors/Petitions to the Chair: none

Approval of Minutes of the KPL Board Meeting: Motion to approve the August 18 minutes by John, 2nd by Sam. Motion carried.

Committee Reports:

- Friends of the Library Report: Gene Stoneman updated the board on their mission to promote the library and support it through fundraising activities (primarily book sales). They have 88 registered members and are planning social gatherings to raise participation and increase membership. The Treasurer position will be open in February, so they are actively seeking nominations for this.

Financial Reports/Payables: Motion to approve the August payables by Heather, 2nd by Kelly. Motion carried.

Monthly Reports: Motion to approve monthly reports by Heather, 2nd by Sam. Motion carried.

Director's Report:

Library Activities –

- 11 people attended the final Master Gardener presentation of the year. They talked about the qualifications and process for becoming a Master Gardener.
- 279 reading logs were turned in this summer (117 in June, 103 in July, and 59 in August). Each log recorded 320 minutes of reading, for a total of 89,280 minutes read this summer!
- Fall storytimes have resumed, and David is doing them until a new Library Assistant is hired.

Planning Ahead-

- Based on a community survey, the library has some exciting changes to our hours starting the week of 9/8 (changes in **bold**):
  - Monday 10:00 a.m. – 6:00 p.m.
  - Tuesday 10:00 a.m. – **5:00 p.m.**
  - Wednesday 10:00 a.m. – 5:00 p.m.
  - Thursday **12:00 p.m. – 8:00 p.m.**
  - Friday 10:00 a.m. – 5:00 p.m.
  - Saturday **9:00 a.m. – 12:00 p.m.**
- Perennial favorite Doug Ohman will return to the library on Thursday, September 24th at 1:00 p.m. He has a new program celebrating America's 250th birthday.
- David is currently working with the Mayo Clinic here in Kasson to schedule another health talk series. Right now we're looking at Thursdays at 3:30 p.m. from October 22 to November 19.
- Eagle Bluff will do a program on Friday, November 6 at 10:30 a.m – there is no school this day.

Building Report-

- Charlie fixed the pipe cover that was sticking up in the sidewalk.

- The solar panel project is moving forward as planned. A 7-foot privacy fence will be installed around the area. Linda is working on getting quotes for the fence, which should go up mid-November.

Old Business: none

New Business:

- Closed session started at 6:34 for review of applications for Library Assistant position. 2 candidates selected for interviews during the week of 9/14.

Closed session:

- Annual evaluation of staff member Gretchen Dowdy
- Session opened at 7:25: Motion to increase Gretchen from Grade 6, Step 2 to Grade 6, Step 3 made by Heather, 2nd by Kelly. Motion carried.

General Discussion: none

Adjourn: Motion to adjourn the meeting at 7:30pm by John, 2nd by Heather. Motion carried.
Respectfully submitted by: Heather Gransee, secretary