

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, May 12, 2026, at 5:30pm in the Library

Present: John Talcott, Sam Monson, Heather Gransee, Kelly Schmidt, Mel Ferris and Director David Greenfield

Absent: none

Amendments to Agenda: none

Visitors/Petitions to the Chair: none

Approval of Minutes of the KPL Board Meeting: Motion to approve the April minutes by John, 2nd by Sam. Motion carried.

Committee Reports: none

Financial Reports/Payables: Motion to approve the April payables by Heather, 2nd by Sam. Motion carried.

Monthly Reports: Motion to approve monthly reports by Heather, 2nd by Sam. Motion carried.

Director's Report:

Library Activities –

- David attended SELCO's Resource Sharing department's open office hour meeting. Lingering issues and the future of the new Integrated Library System were discussed.
- David attended a session about alt text as part of SELCO's ongoing digital accessibility training. The compliance date has been pushed back to April 2028.
- 12 people came to the Master Gardeners' presentation on Creating a Magical Fairy Garden.

Planning Ahead-

- On Friday, June 5, KPL is partnering with the Kasson Chamber of Commerce to provide an outdoor showing of *The Sandlot* in the field adjacent to the library. The evening starts with a kids' wiffle ball game at 7:00 p.m., with the movie starting at dusk (around 9:00 p.m.). Mrs. Patty's Sweet Treats, The Green Shack, and The Studio competition dance team will be on hand to provide snacks and refreshments.
- The Summer Reading Program kickoff party will be Monday, June 8 from 4:00-6:00 p.m. Prairie Meadows will provide hot dogs and drinks and the Friends of the Library will provide popcorn again this year. 4H may also come with some animals and provide a sundae bar. The Jolly Pops, a group of musical dads, will perform starting around 5:30. It should be a fun evening!
- Here's a list of our Fun Friday events this summer (Week 1 is SRP kickoff):
 - Week 2: Touch of Magic (on Thursday, June 18; library closed June 19)
 - Week 3: Storytime with Munchkin the Miniature Horse
 - Week 4: Nothing currently planned (4th of July week)
 - Week 5: Seed Planting Fun with The Green Shack
 - Week 6: Nothing currently planned (Dodge County Fair week)
 - Week 7: Musical Adventures with Will
 - Week 8: Foam Party
- The Master Gardeners will talk about Nature Healing on Tuesday, July 7 at 6:30 p.m.

Building Report-

- Kathy, the city custodian, hasn't added the library back to her cleaning schedule yet. Linda and David talked to her about at least doing the public bathrooms once a week and she agreed. She may do more as her knee allows.

Old Business:

- Overdue fine policy: Motion to approve the new circulation policy to no charge for late fees made by Kelly, 2nd by Mel. Motion carried. This will be effective June 1, 2026 to allow time to make this change within SELCO system.

New Business:

- Proposed change to Dodge County funding formula: Currently the funding formula looks back to prior year of circulation numbers. The recommended change is to make the look-back period 3 years. Motion to approve the proposed change to Dodge County funding formula made by Mel, 2nd by Kelly. Motion carried.

Closed Session:

- Annual evaluation of staff member Barb Thompson. Motion to approve appraisal and step increase for Barb made by Heather, 2nd by Kelly. Motion carried.
- Annual evaluation of director David Greenfield. Motion to approve appraisal made by Heather, 2nd by Sam. Motion carried.

General Discussion: In a future meeting, will explore the possibility of being open late one day per week.

Adjourn: 6:45pm

Respectfully submitted by: Heather Gransee, secretary