

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, May 9th, 2023, at 6:00pm in the Library

Present: Mel Ferris, Fran Johnson, Ian Stauffer, and Director Michele McCaughtry

Absent: Laurie Schultz, Heather Gransee

Visitors: Katy Domaille

Petitions to the Chair: none

Minutes of the Feb KPL Board Meeting: Slight change in wording to city council part. Motion to approve by Ian; 2nd by Mel. Motion carried.

Amendments to Agenda: Move 10.1 Rep to SELCO board to top of agenda for Katy Domaille. Ian to approve the agenda; 2nd by Fran. Motion carried.

Financial Reports/Payables: Motion to approve the reports by Ian; 2nd by Mel. Motion carried.

Monthly Reports/Receivables: Motion to approve by Ian; 2nd by Mel. Motion carried.

Director's Report:

- Report on file

Committee Reports:

City Council: None

Friends of the Library: None

SELCO Board of Directors Meeting: None

Old Business:

KPL SELCO Representative: Motion to approve Katy Domaille as the Kasson Public Library representative to the SELCO board by Mel, 2nd by Ian. Motion carried.

Dodge County funding update: Informational: The Library Directors that receive Dodge County funding received word recently that no action was taken by the county commissioners after the library presentation. The Library Directors will meet again to approach the commissioners again.

New Business:

St. Paul & Minnesota Foundation endowment fund: Tabled for the next meeting. Motion to approve by Ian; 2nd by Fran. Motion carried.

Alma McCullough bequest: Tabled until the full Library Board is present. Motion to approve by Ian; 2nd by Mel. Motion carried.

Evaluation forms for 6 month Director evaluation: Informational, return forms to Fran by 5/25.

Closed Session: Meeting closed at 6:30 to discuss annual evaluation for the Library Aide position and Finalists to interview for the Library Assistant position.

Timeline for hiring a new Library Assistant: First interviews will be virtual with the Library Director. The committee will meet again to approve in-person interviews. The committee along with the Library Director will conduct the in-person 2nd interview.

General Discussion: none

Adjourn: 7:00pm

Respectfully submitted by: Ian Stauffer for Laurie Schultz, secretary