

## KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, October 12, 2021, at 6:34 in the Library

**Present:** Lisa Carlsen, Mel Ferris, Jon Wright (acting chairperson) and Director Pat Shaffer-Gottschalk

**Absent:** Tarik Kamel and Laurie Schultz

**Visitors:** Beverly Jorgenson

**Petitions to the Chair:** None

**Amendments to the Agenda:** Ferris motioned to approve the agenda, seconded by Wright. Motion carried.

**Minutes of the September KPL Board Meeting:** Motion to approve by Ferris, seconded by Carlsen. Motion carried.

**Financial Reports/Payables:** Ferris motioned to approve, seconded by Wright. Motion carried.

**Monthly Reports/Receivables:** Motion by Ferris to approve, seconded by Wright. Motion carried.

### **Director's Report:**

- Storytimes on Mondays and Thursdays have begun
- Stitch (needlecrafters) group has begun
- Friends Fall Book Sale October 19-23
- Author Mike Eckers, October 27, 10:30, Sponsored by Friends
- Fall Scavenger Hunt until Oct. 30<sup>th</sup>
- High School student shadowed library staff Oct. 8<sup>th</sup>
- Trivia Night Nov. 5<sup>th</sup>, 7 p.m.
- 48 large print books delivered throughout the year, courtesy of K-M Lions Club
- Hours expanded: Monday and Tuesday open until 6, and open on Saturdays 9-12

Future Exhibit Feb. 21-March 18, 2022, portable exhibit, "Karst and Water Pollution", produced by MN Dept. of Education, State Library Services and MN Pollution Control Agency.

Technology Plan Computers needing critical replacement have been prioritized and another meeting with SELCO was held. Meeting with Onsite to compare plans and computers.

2022 Budget City Council approved previously discussed budget. Possible reductions until final approval in Dec.

Building Report New motor needed for front door. Ordered on Sept. 30, delivery date 30-40 days out. Bowman's Door Solutions will be providing reinforcement and framing information.

Black mold found in NW jigsaw closet. ServiceMaster evaluated on Oct. 4th, likely cause, condensation. Since it is less than 10 feet city workers will repair. (Industry Standards) Remove affected carpet, remove drywall one foot up on two walls, clean and sanitize, replace drywall, cut vent into door.

Should preventive cleanout of sewer system be scheduled for fall? Discussion: Run a camera to see how it looks, Roto Rooter, WHKS or another company? Stretch out to one year?

**Committee Reports:**

City Council: Mel Ferris, ICS, police, and fire departments' building

Friends of the Library: No rep present

SELCO Board of Directors Meeting: Beverly Jorgenson reported that the Board will now meet six times a year instead of four, Clifton Larson Allen gave a clean report, Legacy Review Committee will include people outside of 11 counties as seats could not be filled, submission of Region Library Basic Report done, Celebrating Strengths and Highlights, KPL recognized for being open during Covid.

**Old Business:**

Budget update, Technology Replacement Plan, Second reading/approval of Delivery Service Policy. Motion to approve by Ferris, seconded by Wright. Motion carried.

**New Business:**

Mold Mitigation, discussed during Building Report.

**General Discussion:**

Statue in front of Library needs to be repaired. City workers to do.

**Adjourn:** 7:20 p.m.

**Respectfully Submitted:** Lisa Carlsen, acting secretary