

## KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, August 18<sup>th</sup>, 2020, at 6:00pm in the Library

**Present:** Lisa Carlsen, Melissa Ferris, Pres. Tarik Kamel, Laurie Schultz, Jon Wright and Dir. Pat Shaffer-Gottschalk

**Absent:** none

**Visitors:** Beverly Jorgenson, SELCO

**Petitions to the Chair:** none

**Amendments to Agenda:** None. Kamel motioned to accept the agenda; 2<sup>nd</sup> by Schultz. Motion carried.

**Minutes of the July KPL Board Meeting:** Motion to approve by Wright, 2<sup>nd</sup> by Ferris. Motion carried.

**Financial Reports/Payables:** Motion to approve by Kamel, 2<sup>nd</sup> by Wright. Motion carried.

**Monthly Reports/Receivables:** Motion to approve by Wright, 2<sup>nd</sup> by Schultz. Motion carried.

### **Director's Report:**

- Using memorial donations, Nancy and Barb created a kit full of grief resources which will soon be available for checkout.
- Donations were provided to KPL to purchase 22 books featuring diversity and inclusion.
- John Talcott hung memorial artwork in honor of Kaylee Lambright in the young adult area.
- Book clubs will be meeting again (with social distancing) either indoors, outdoors or via Zoom.
- The Book Bunch, KPL's Relay for Life team, will be hosting a "Coffee for Cancer" fundraiser and a small-scale event to honor and support the American Cancer Society.
- The Lions Club would like to fund a library project. Pat submitted a list of suggestions with a variety of projected costs.

### **Summer Reading Program (June 1-July 31):**

- 791 books were given away twice a week to children (preschool-high school) utilizing the Book Bug.
- 4 online Storytimes reached 2,399 people.
- 796 views were generated for the 2 grant-funded, professional programs online.
- 38 children participated in the scavenger hunt.

### **Policy Project:**

- Starting in September, Pat will bring 2 or more library policies for review each month until the KPL policies are updated.

### **Building Report:**

- Power washing the stucco revealed areas in need of repair prior to painting. Tony Carrol of Total Plastering assessed the damaged and estimated \$1000 for repairs.
- Josh Fjerstad will be painting the round exterior in the color "Turkish Coffee".

### **Committee Reports:**

City Council: City Council is working on the Kasson Disaster Recovery Plan and would like a vision for the library. Currently, KPL is considered a short-term storm shelter versus a long-term shelter.

Friends of the Library: none

SELCO Board of Director's Meeting: The annual meeting was held online on July 28<sup>th</sup>. Bev described KPL's book bug program. SELCO did not make any deliveries nor offer any services during quarantine, thus SELCO experienced a net loss of approximately \$99,000. BookMyne will be replaced by the SELCO libraries app. Charlie Sparks from the Preston Public Library is the new President of the Board.

**Old Business:** Ferris motioned to approve the KPL final budget; 2<sup>nd</sup> by Wright. Motion approved. Wright motioned to invest the reserve funds as per Nancy Zaworski's recommendation; 2<sup>nd</sup> by Schultz. Motion approved. The stucco on the round portion of KPL is damaged and in need of repair before painting. Total Plastering & Granicrete, LLC, estimates the cost of repairs to be \$1000.

**New Business:** Wright motioned to approved up to \$1500 for repair of the stucco; 2<sup>nd</sup> by Kamel. Motion approved.

Ferris motioned to move Pat from probation to regular full-time; 2<sup>nd</sup> by Kamel. Motion approved. KPL will be open on Saturdays from 9-noon beginning September 12<sup>th</sup>.

**General Discussion:** none

**Adjourn:** 7:15pm

**Respectfully submitted by:** Laurie Schultz, secretary